



PROPER JOB SUPERSTORES LTD

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JOB APPLICATION FORM

Vacancy Details

Vacancy Applied For:

Reference Number:

Store:

Personal Details

First Name:

Middle Name(s)

Surname:

Address:

Post Code:

NI Number:

Do you hold a UK Licence for any of the following:

Car Motorbike Forklift 7.5T HGV

If you said yes to having a Forklift licence please state which type:

Counter Balance Expiry date

Reach Truck Expiry Date

Have you had experience with any of the following? (tick each box only if yes)

Using a Till ☐ Using a Computer ☐ Shelf Filling ☐ Warehousing/Stock Picking ☐

Criminal Convictions

Have you been convicted of any Criminal Offences: Yes ☐ No ☐
(this should exclude any spent under Section4(2) of the Rehabilitation of Offenders Act 1974)

If Yes please give details:

Contact Details

Home:

Work:

Mobile:

Email:

To arrange an interview please contact me in the:

Morning

Afternoon

Evening

Availability To Work (including bank holidays)

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Earliest Start
(am/pm)

Latest Finish
(am/pm)

If your application is successful, when would you be able to start:

Right to work in the UK (Asylum & Immigration Act 1996)

If you are invited to interview please could you bring along original proof **and** a copy of your right to work in the UK. The list below may help in providing such a document; (A full list can be found on the government website www.ind.homeoffice.gov.uk)

You must produce either one of these Documents

- A UK or European Economic Area Passport
- A UK residence permit issued to a national from a EEA Country or Switzerland
- A UK endorsed travel Document

OR

A document with evidence of a permanent National Insurance Number (P45, P60) and, one of the following

- A Birth Certificate
- A certificate of naturalisation/registration as UK citizen
- An endorsed letter from the Home Office

OR

A work permit issued by Work Permits UK and one on the following

- A passport or travel document endorsed by UK Home Office
- An endorsed letter issued by UK Home Office

Can You provide confirmation that you are legally entitled to work in the UK?

Yes

☐

(if Yes and your application is successful, please bring your passport in on your shift)

No

☐

(if No please state why)

Qualifications

School/College etc.

Subject

Qualification/Results

Date

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Previous Employment

Name of Employer

From

To

Position

Reason for Leaving

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Please continue on a a separate sheet, if needed.

NOTES:

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Hobbies and Interests

References

Name:

Name:

Address:

Address:

Tel:

Tel:

Position:

Position:

What to do Next

Once you have completed the application, please either drop it in to your closest store or send to the address on this form together with your CV.

Once received, your application will be considered for approval.

You will then be notified either in writing or by phone if we are inviting you to interview for the Vacancy you applied for.

Declaration

Thank you for taking the time to complete this application form. Can you please sign the Declaration below to confirm that the information you have given is correct and, in line with the Data Protection Act 2018, you are happy for this information to be held in a secure place and used in processing your application. *Good Luck!*

Signed:

Date: